

# Town of Northfield Building Permit Application

Permit No: _____
Issue Date: _____
Fee Amount: _____

**Please Note:**

- submit 2 Copies
- a photograph showing the property before work is started must be submitted with this
- all necessary plumbing permits must be obtained and stamped before a Building Permit is issued

1. Applicant	2. Applicant	3. Tel #
4. Property Owner	5. Owner's Address	6. Tel #
7. Contractor	8. Contractor's Address	9. Tel #
10. Address of Property	11. Tax Map/Page & Lot #	12. Zone
13. Description of property including a description of all proposed construction, e.g. land clearing, road building, driveways, septic systems, and wells (site plan and structure sketches are required on p.4 & 5)		
14. Proposed Use of Project		15. Estimated Cost of Project

16. Lot Area	17. Frontage on Road (ft.)
18. Area of Lot to be covered by Non-vegetative Surfaces (sq. ft.)	19. Distances from all Sidelines
20. Frontage on Waterbody (ft.)	21. Height of Proposed Structure (ft.)
22. Existing Use of Property	23. Proposed Use of Property

Note: Questions 24 & 25 apply only to expansions of existing structures located less than the required setback

<p>21. Percent (%) increase of area of actual and proposed expansions of portion of structure which is less than required setback since 1/1/89:</p> <p>% increase <math>\frac{24b + 24c}{24a} \times 100</math></p>	<p>25. Percent (%) increase of volume of actual and proposed expansions of portion of structure which is less than required setback since 1/11/89:</p> <p>% increase <math>\frac{25b + 25c}{25a} \times 100</math></p>
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**Additional Permits Required**

**Check if  
Required**      **Check if  
Submitted**

- Board of Appeals review/approval
- Exterior Plumbing Permit (HHE-200 Subsurface Wastewater Disposal Permit)
- Internal Plumbing Permit
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Note: Applicant is advised to consult with appropriate local, state, and federal agencies to determine whether additional permits, approvals, and reviews are required.

**I certify that all information given in this application is accurate. All proposed uses shall be in conformance with this application and with the Town of Northfield Land Use Ordinances. I agree to inspections by the Code Enforcement Officer at reasonable hours.**

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agent's Signature (If Applicable)

\_\_\_\_\_  
Date

**Inspection Checklist**

- Foundation Inspection**
- Final Inspection**
- Scale: \_\_\_\_\_ Inch \_\_\_\_\_ Feet**

**Lot/Site**

Please Include:

- lot lines and area to be cleared of trees and other vegetation
- exact position of existing and proposed structures, including decks, porches, and outbuilding with accurate setback distances from the shoreline, side and rear property lines
- location of existing and proposed wells, septic systems, driveways, and areas and amount
- if application is for the expansion of an existing structure, distinguish between the existing structure and the proposed expansion

You may attach your own sheet(s), if desired

Scale: \_\_\_\_\_ Inch \_\_\_\_\_ Feet

**Elevations - front and side**

**Approval or Denial of Application**

This application is: \_\_\_\_\_

Permit Expiry Date: \_\_\_\_\_

If denied, reason(s) for denial:

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If approved, the following condition(s) is (are) prescribed:

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Issuing Authority Signatures:

Date

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____